

Completion Assistant for Entry- and Accommodation

Cell A1:

ENTER Federation name (e.g. AMF for Austria) will be automatically copied to every line (starting at line 13) when in column "D" a name is entered

Cell D1:

ENTER Country name of Federation

Cells in line 7:

CALCULATED: show number of values of the corresponding columns

Cell D9:

ENTER name of national delegate

Cell O9:

ENTER FIM licence number of national delegate

Line 10 to 12:

INFO: sample entries(fixed)

Starting in Line 13:

ENTER data of participants

Column A:

will be filled **automatically** when in column "D" the name is entered

Column B:

ENTER current number of the participant (same number for rider and all passengers) – same as "Serial number of registration / FMN" on the registration form

Column C:

ENTER FIM Personal ID of the participant, if known

Column D:

ENTER family name as shown in the sample entry

Column E:

ENTER first name as shown in the sample entry

Column F/G:

ENTER a mark if participant is a rider or passenger

Column H:

ENTER birthday in format DD.MM.YYYY

Column I/J:

ENTER a mark if participant is male or female

Column K:

ENTER if participant is FIM meritum holder

Column L:

ENTER club

Column M:

ENTER “yes”, if club is affiliated to FMN

Column N:

ENTER distance in km of the club headquarter to venue

Column O to R:

ENTER a mark for type of vehicle

Column S to V:

self-explanatory

Column W:

ENTER a mark if bike has alternative energy

Column X:

self-explanatory

Column Y/Z:

ENTER date of arrival and departure in format DD.MM.YYYY

Column AA:

CALCULATED: shows number of nights for accommodation, calculated automatically.

Column AB:

ENTER current number with whom participant will share accommodation (column “B”)

Column AC to AE:

ENTER a mark for type of accommodation

Column AF:

ENTER any comments for the organiser

!!! IMPORTANT !!!

COLUMNS A – W are necessary to guarantee correct results!!!